

Nicole Jaynes

505.259.8157 • nlj210@nmsu.edu

EDUCATION

NEW MEXICO STATE UNIVERSITY

- Master of Arts in Agriculture Extension Education 2015-2016
GPA: 4.0
- Bachelor of Science in Agriculture Animal Science 2011-2015
GPA: 3.355
Specialization: Equine Science

SKILLS

- Advanced in Microsoft Office Suite
- Proficient in ShoWorks Fair Management Software
- 4-H Online System
- Basic skills in Adobe CS6 Suite
- Extensive knowledge of social media platforms
- Competent answering phones, and digital communication
- Youth Development

ACADEMIC AWARDS

2016

- Dean's Award of Excellence

2015

- Order of Omega

2014

- McKee Foundation Fund for Agriculture Scholarship
- Chi Omega Sarah Hobbs Elmendorf Symphony Scholarship
- Phi Eta Sigma National Honor Society

2013

- Paul W. Price Memorial Endowed Scholarship

2012

- Rowdy and Lucky Shain Animal Welfare Scholarship

2011

- Noel and Carrie Rankin Scholarship
- Billiard Education Foundation Aiming for Higher Education Scholarship
- College of ACES Dean's list

WORK EXPERIENCE

4-H HOME ECONOMIST at New Mexico Cooperative Extension Service Bernalillo County • 2016-Present

- Directing 4-H programs in the areas of family and consumer sciences, leadership and development, urban programming, and other 4-H curriculum
- Advisor to county leadership team
- Assistance with military partnership programming

GRADUATE TEACHING ASSISTANT at New Mexico State University Department of Agriculture and Extension Education • 2015-2016

- Instructed AXED 201: Leadership and Communication Labs
- Teaching Assistant for ACES 111: College of Agricultural, Consumer, and Environmental Sciences Freshman Orientation
- Educated and mentored students enrolled in classes while assisting supervisory professors

EXTENSION 4-H INTERN at New Mexico Cooperative Extension Service Bernalillo County • Summer of 2015

- Shadowed and learned procedures and duties of Extension Agents
- Oversight of 4-H members at county, district, and state events
- Developed marketing and media materials for 4-H program
- Organized and input data entries for County Fair in ShoWorks system

STUDENT ASSISTANT at New Mexico State University

University Advancement: Scholarships & Stewardship • 2012-2015

- Implemented, developed, designed, and presented Keep State Great Thank a Donor Project, thanking over 5,000 donors to NMSU
- Designed and produced mass mailings in stewardship and donor retention
- Conducted inventory, maintenance, and metric analysis of electronic system that manages all NMSU scholarships

GOVERNOR'S INTERN at New Mexico Game and Fish

Fisheries Management Division • Summer 2014

- Shadowed fishery biologists in lakes and streams all over New Mexico
- Collected and entered data on fish health and population

LEADERSHIP AND COMMUNITY INVOLVEMENT

Professional Organizations

2016-Present: National Association of Extension 4-H Agents

2015-Present: Young Farmers and Ranchers: District 5 Representative, Bernalillo County Farm Bureau Executive Board Member

College of ACES

2015: Senator- Rules Committee Member

2013-2015: ACES Ambassador

2012-2013: ACES Council Secretary

2013: NMSU Horse Judging Team

2012: Undergraduate TA for Introduction to Horse Science (ANSC 103)

Chi Omega Fraternity

2014: Homecoming Float Building Director

2012: Director of Career and Personal Development

2011: Outstanding New Member

Panhellenic Council

2015: Greek Week Director

2014: Vice President of Service-Greek Week Day of Service Assistant

2014: Recruitment Counselor

AggieTHON

2014-2015: Corporate Relations Director